

AD Report Pro Quick Start

Version 1.3.0

Before You Install

- Use a supported Windows workstation or server with domain connectivity.
- Confirm the reporting account has read access to the directory scope you plan to report on.
- Confirm where exported reports should be saved.

Install And License

- Run the AD Report Pro installer.
- Start AD Report Pro from the Start Menu.
- Use the built in trial or open Settings and import the provided license file.

Initial Setup

- Open Settings and confirm the domain connection status.
- Choose LDAP or LDAPS according to your environment.
- Confirm export and saved report locations.

Primary Workflow

- Open the report area.
- Choose a report or saved report definition.
- Set filters and columns for the directory data you need.
- Run the report and review the results.

Export And Confirm

- Export to CSV or XLSX when a file is needed.
- Open the exported file and confirm the rows and columns match the intended report.
- Save useful report definitions for repeat use.

If Something Fails

- Check domain connectivity.
- Confirm the reporting account can read the requested OU and attributes.
- Confirm write access to the selected export folder.
- Review the activity log in the app.